



Before you submit your application for the role at FCJ Primary School, please ensure you have completed the checklist below:

1. Provide a handwritten application form, signed and dated to FCJ Primary School and emailed to [hr@fcj.sch.je](mailto:hr@fcj.sch.je) . Yes  No
2. Completed the Consent to Obtain References form. Yes  No
3. Ensure you have read and understood the Job Description, Person Specification and Guidance Notes. Yes  No
4. Provided a covering statement to support your application. Yes  No

Thank you in advance.